

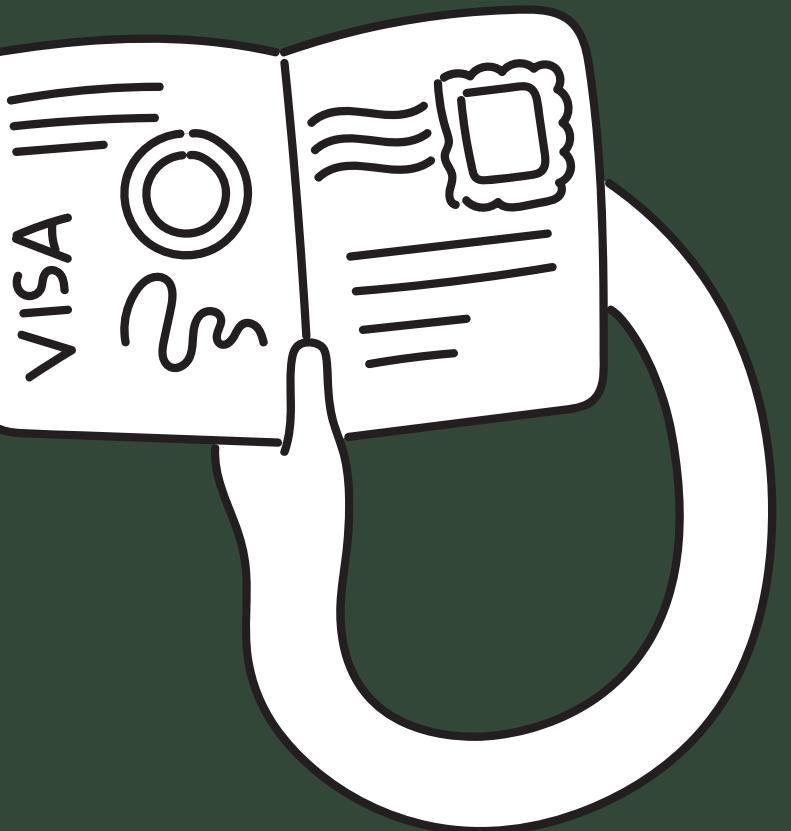


THE UNIVERSITY OF HONG KONG

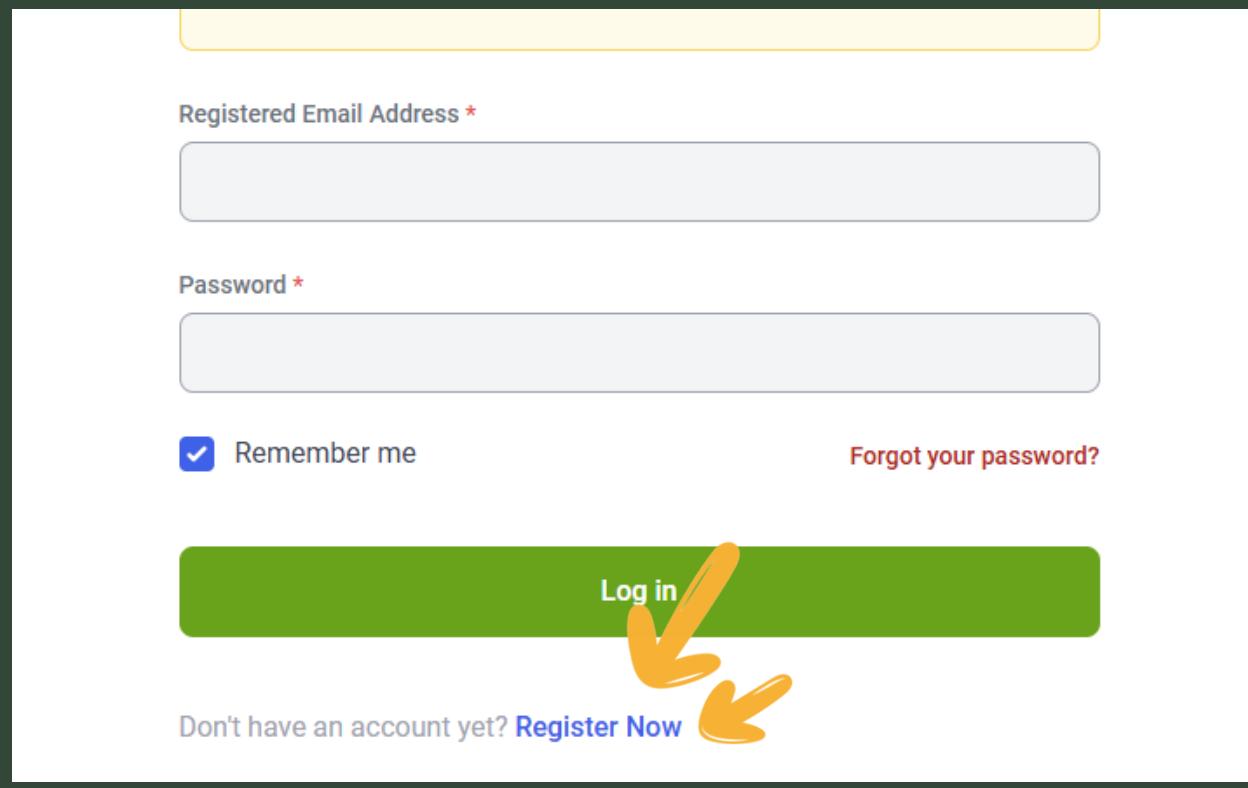


# STEP-BY-STEP VISA APPLICATION GUIDE

HKU ADMISSIONS OFFICE



# Register for a new account



Registered Email Address \*

Password \*

Remember me [Forgot your password?](#)

**Log in**

Don't have an account yet? [Register Now](#)

Login Now'." data-bbox="196 527 446 934"/>

## Register

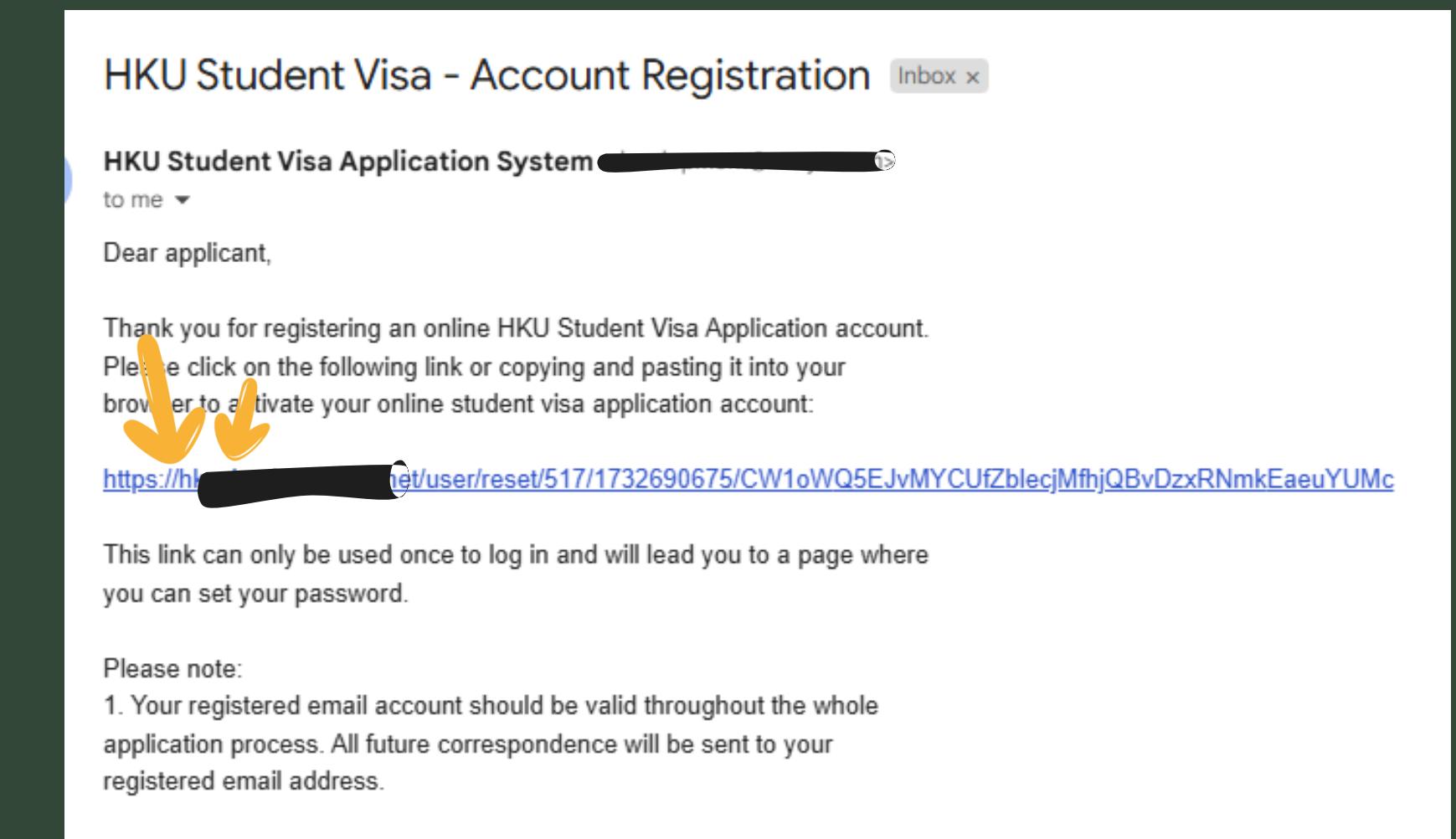
Email Address \*

I accept that all the data in this form and those the University is authorized to obtain will be used for purposes related to the processing and administration of my application in the university context.

I note the general points made in the Personal Data (Privacy) Ordinance as set out in the Personal Information Collection Statement and the General Data Protection Regulation.

**Register**

Already have an account? [Login Now](#)



HKU Student Visa - Account Registration [Inbox x](#)

HKU Student Visa Application System [REDACTED] to me ▾

Dear applicant,

Thank you for registering an online HKU Student Visa Application account. Please click on the following link or copying and pasting it into your browser to activate your online student visa application account:

<https://hkustudentvisa.hku.hk/user/reset/517/1732690675/CW1oWQ5EJvMYCUfZblecJMfhjQBvDzxRNmkEaeuYUMc>

This link can only be used once to log in and will lead you to a page where you can set your password.

Please note:

1. Your registered email account should be valid throughout the whole application process. All future correspondence will be sent to your registered email address.

## Set up your password via the link sent to your email.

Your new password has been saved.

\*\*Please click "Register Now" at the bottom of this page if you would like to start a **new student visa application** for your study in HKU.

\*\*If you intend to apply for an **extension of stay in Hong Kong or any changes related to your current visa**, please click the following link:

For Mainland students: <https://studentvisa-mainland.hku.hk/>

For overseas students (including Macao and Taiwan): <https://studentvisa-overseas.hku.hk/>

**Start Application**

**Start Visa Application**

New student visa application for entry to Hong Kong

- for non-local freshmen without right of abode/right to land in the Hong Kong Special Administrative Region (HKSAR).
- for current students continuing studies in HKU while visa expires

[Guidelines & Notes](#) | [Frequently Asked Questions](#)

Home / New Visa Application

## New Visa Application

[Guidelines & Notes](#) | [Frequently Asked Questions](#)

**STEP 1**

**Applicant Information**

**1 Filling Personal Information**

Please read through Guidelines & Notes and prepare all required documents to complete the application. Please fill in all information correctly to ensure an efficient visa application process.

**Fill Now**

Please fill in all your information accordingly as it directly affects the documents you are required to upload

1 Filling Personal Information 2 Filling Study Information 3 Filling Travel Arrangements 4 Applicant Information Pending Submission 5 Applicant Information Submitted

**Basic Information**

**Surname in English \***

As shown on your most recent travel document.  
 Please convert all special characters and diacritics into English alphabets if your name contains any.  
 If you do not hold this, please input "-".

**Given Names in English \***

As shown on your most recent travel document.  
 Please convert all special characters and diacritics into English alphabets if your name contains any.  
 If you do not hold this, please input "-".

**Name in Chinese (if applicable)**

As shown on your most recent travel document.

**Gender \*** **Date of Birth \***  
 - Select - dd/mm/yyyy

**National/Permanent Resident of \***  
 - Select -

**Place of Birth \***  
 - Select -

# Choose your application route and pay the relevant application fee.

- via Admissions Office
- via Self-apply directly through the HK Immigration Department platform by yourself\*

\*Only applicable to students who have received FIRM admission offer. You have to monitor the application progress, communicate with the HK ImmD directly if necessary and collect your visa permit by yourself.

# 3

Home / New Entry Visa Application / Payment

## Payment

Application via Admissions Office: HK\$1100.00

I request and **authorize the Admissions Office to act as my sponsor** for a student visa for study in Hong Kong, to lodge the official visa application with Immigration Department of the Hong Kong SAR (ImmD), **to coordinate with ImmD throughout all application stages and collect the visa permit liable on my behalf.**

**⚠** Please note that the application fee paid is non-refundable under all circumstances, even if the visa application is rejected or delayed due to applicant's failure in fulfilling application requirements.

Total Amount: HK\$1100.00

Proceed to Payment

### Copy of your Passport

Photocopy of your passport with your personal particulars in full page

No file chosen

Allowed types: pdf docx doc jpg jpeg png.

### Copy of your financial proof

Bank statement/Pay slip/Letter with the account holder's full name and the latest balance amount within the recent 3 months; OR the Scholarship award letter showing the awardee full name, amount and condition(s)

No file chosen

Allowed types: pdf docx doc jpg jpeg png.

### Copy of your HKU Student Card

No file chosen

Allowed types: pdf docx doc jpg jpeg png.

Save

Submit

STEP 3

### Applicant Documents

#### Reviewing Softcopies

The Admissions Office has received your softcopies, and they are currently pending for review. We kindly request your patience as HKU carefully evaluates your documents. The review process may take up to 5 working days during peak season. Please wait for our confirmation email before proceeding further.

STEP 4

### Processing by Admissions Office

STEP 5

### Processing by Immigration Department

STEP 6

### Firm Admissions Offer Submission

STEP 7

### Visa Permit

STEP 8

### Enrollment Details

Upload and submit  
all your documents  
for AO's review



Please mail the hardcopies of the following documents to the Admissions Office. Details will be sent to your registered e-mail address.

**Cover Letter**  
Print your cover letter here!  
Download cover letter

**Hong Kong Immigration Department Application Form (ID 995A)**  
Complete Pages 1 to 4 and sign & date each page

R25MU00021\_id995a.pdf (4.02 MB)

**A signed declaration of Entry for Study in Hong Kong**

R25MU00021\_mainland\_declaration.pdf (4.02 MB)

**Copy of the Offer of Admission**  
Complete set with all pages including the acceptance proof (e.g. signed reply slip, screen capture of system/email), if applicable

R25MU00021\_admissions\_offer.pdf (4.02 MB)

Upload your “FIRM Offer” or “CONFIRMED Conditional Offer” here once you have received it. If you are applying with a Conditional Offer, Without a FIRM or CONFIRMED offer, your visa will not be released to you.

After your softcopies have been reviewed, you will have to mail your hardcopies to us.

**STEP 3**  
**Applicant Documents**  
Pending Hardcopies

Your softcopies have been reviewed. Please follow our email instructions to mail your full set of application hardcopies. Your prompt response is highly appreciated to avoid any delay in your visa application.

**Mail Document**

**STEP 4**  
Processing by Admissions Office

**STEP 5**  
Processing by Immigration Department

**STEP 6**  
**Firm Admissions Offer Submission**  
Pending Firm Offer Letter

Please note that your student visa will not be released until all condition(s) on your offer of admission have been satisfied. The ImmD also needs to receive your confirmed offer of admission (letter/email) to verify your admission status in HKU.

**Upload Firm Offer**

**STEP 7**  
Visa Permit

## HKU Student Visa - Application Hardcopy Documents Receipt Acknowledgement

HKU Student Visa Application System [studentvisa@hku.hk](mailto:studentvisa@hku.hk)

to me ▾

HKU Visa Application Number: R25MU00021

Dear [REDACTED]

Please note that the hardcopy set of your student visa application documents is received and currently under review.

Once all documents are verified and deemed in order, we will forward your student visa application to the Immigration Department of the HKSAR (ImmD). Please be advised that the ImmD's standard processing time ranges from 6 to 8 weeks. This duration may extend during peak seasons or if the ImmD requests additional documents.

You will be notified again when your application is submitted to the ImmD. Should there be any subsequent change in your programme/curriculum of study, please inform us immediately via the contact link provided below. You may be required to submit a new visa application and pay the associated fee again, if the ImmD opts not to proceed with your current application when there are significant changes.

Please note that you are not allowed to commence your study before your student visa has been approved and activated.

Regards,  
Admissions Office, Registry  
The University of Hong Kong  
Website: <https://studentvisa.hku.hk/>

Upon receipt of your hardcopies, you will receive an acknowledgement email from us.

STEP 3

### Applicant Documents

✓ Processing by AO

We acknowledge receipt of your hardcopies, which are currently being processed by the Admissions Office. Please check your registered email regularly for status updates. Please be advised that there may be an extended processing time for the Admissions Office to submit your visa applications to the Hong Kong Immigration Department during summer peak season.

STEP 4

### Processing by Admissions Office

⌚ Processing by AO

STEP 5

### Processing by Immigration Department

STEP 6

### Firm Admissions Offer Submission

⌚ Pending Firm Offer Letter

Please note that your student visa will not be released until all condition(s) on your offer of admission have been satisfied. The ImmD also needs to receive your confirmed offer of admission (letter/email) to verify your admission status in HKU.

Upload Firm Offer

STEP 7

### Visa Permit



Please patiently await for our submission of your documents to the ImmD for further processing.



The processing time for HK ImmD takes about 6-8 weeks or even longer during summer peak season.

STEP 4  
**Processing by Admissions Office**

Submitted to ImmD

batch pending for submission

STEP 5  
**Processing by Immigration Department**

ImmD Reviewing

Please note that the processing time for HK ImmD normally takes 6-8 weeks or even longer during summer peak season. In the meantime, if you are holding a conditional offer, you may also upload your FIRM offer letter in step 6 for our verification. Please patiently wait for our updates through email.

STEP 6  
**Firm Admissions Offer Submission**

Pending Firm Offer Letter

Please note that your student visa will not be released until all condition(s) on your offer of admission have been satisfied. The ImmD also needs to receive your confirmed offer of admission (letter/email) to verify your admission status in HKU.

**Upload Firm Offer**

STEP 7  
**Visa Permit**

STEP 8  
**Enrollment Details**

## HKU Student Visa - Application Submitted to HK Immigration Department

HKU Student Visa Application System <[development@hku.hk](mailto:development@hku.hk)>  
to me ▾

HKU Visa Application Number: R25MU00021

Dear [REDACTED],

Your student visa application has been submitted to the Immigration Department (ImmD) for processing today. We will keep you posted if we hear from the ImmD.

Under normal circumstances, the processing and approval of your visa application by the ImmD are expected to take approximately 6-8 weeks from the date of this notification. Consequently, you should anticipate further communication from us in approximately 6 weeks' time.

Please be aware that the ImmD holds exclusive authority to approve or reject an application. You may be requested to provide additional information and/or documents, either in softcopies or hardcopies, to the satisfaction of the ImmD. The processing times may extend during peak seasons or if supplementary documents are required by the ImmD.

Upon approval of your student visa application by the ImmD, you will be notified by email. As HKU is the sponsor of your student visa, our office will arrange payment for your visa permit. Subsequently, instructions for the online collection of your permit will be provided.

Please note that you must wait for the visa approval and the visa permit for entering Hong Kong. If you entered HK as a Visitor, you would need to exit and re-enter HK again upon collection of your visa permit to activate your Student Visa. You are also not allowed to commence your study before your student visa is activated.

If you still have not uploaded a firm offer, please upload your FIRM offer for our verification.

Admissions Office We will collect your e-visa/entry permit ONLY when it's  
- within 3 months prior to your programme's start date; and  
- when if the firm or confirmed offer is uploaded and reviewed to satisfaction

STEP 5  
**Processing by Immigration Department**  
 ImmD Approved

Your visa application has been successfully approved by the Hong Kong Immigration Department (ImmD). Your visa permit will be scheduled for collection when your offer is Firm/Confirmed. If you are holding a conditional offer, you may also upload your FIRM offer letter in step 6 once it is available for our verification. Please patiently wait for our updates through email.

STEP 6  
**Firm Admissions Offer Submission**  
 Firm Offer Letter Checked

Your uploaded firm offer letter had been reviewed. You may patiently wait for the collection of your student visa once the HK ImmD has approved your student visa application (status shown in step5 if applicable).

STEP 7  
**Visa Permit**  
 Pending Visa Permit Collection from HK ImmD

Visa Permit will be collected according to the schedule agreed with HK ImmD. During the summer peak season, it may take up to 5 working days.

STEP 8  
**Enrollment Details**

**HKU Student Visa - Application Approved by HK Immigration Department**

HKU Student Visa Application System [REDACTED]  
to me ▾

HKU Visa Application Number: R25MU00021  
Dear [REDACTED] at [REDACTED]

We are pleased to inform you that your student visa application has been successfully approved by the Hong Kong Immigration Department (ImmD).

During the summer peak season, please be aware that it may take up to 5 working days to collect your visa permit from ImmD. We are scheduling the collection on your behalf with ImmD and will notify you again when the permit is ready.

If you are currently holding a Conditional Offer from the University, please be reminded to upload the FIRM OFFER or Confirmed Conditional Offer copy/screenshot/ email to the HKU visa application system promptly. This is necessary for the release of your visa permit.

You will receive further updates via email after your visa permit has been collected. We appreciate your patience during this process.

Admissions Office will collect your e-visa/entry permit ONLY when it's  
• within 3 months prior to your programme's start date; and  
• when the firm or confirmed offer is uploaded and reviewed to satisfaction



## HKU Student Visa Application System <[REDACTED]@com>

to me ▾

HKU Visa Application Number: R25MU00021

Dear [REDACTED]

Please note that your visa permit is ready for download through the link below:

[www.\[REDACTED\]](http://[REDACTED])

\*\*\*\*\*

ImmD Reference Number: [REDACTED]-000000-24

Date of birth: ddmm/yyyy

Travel Document Number: first 4 digits (including the alphabet)  
(can be your Exit-entry Permit / PRC ID card / Passport no.)

\*\*\*\*\*

If you encounter any difficulties when downloading the e-Visa, you may seek assistance from us through the bottom contact in this email.

Please note that the "latest activation date" printed on the e-Visa CANNOT be changed. If you do not enter Hong Kong prior to this deadline, you will be required to submit a new visa application for entering and studying in Hong Kong. No arrangement for any re-issuance or extension of student visa could be done. You are therefore advised to plan your travel to Hong Kong accordingly.

\*\*If you are currently staying in Hong Kong, you still need to exit and re-enter to activate your student visa.

Please carefully read the below notes for your entry arrangement before coming to Hong Kong (click the link):

\*\*For Full-time Degree students (Master, Bachelor, PhD programmes):

[https://admissions.hku.hk/sites/default/files/2024-06/For%20visa%20arrangement\\_Mainland\\_Full%20time\\_degree\\_1.pdf](https://admissions.hku.hk/sites/default/files/2024-06/For%20visa%20arrangement_Mainland_Full%20time_degree_1.pdf)

Please patiently wait for the link to download your e-visa.

## STEP 5

### Processing by Immigration Department

ImmD Approved

Your visa application has been successfully approved by the Hong Kong Immigration Department (ImmD). Your visa permit will be scheduled for collection when your offer is Firm/Confirmed. If you are holding a conditional offer, you may also upload your FIRM offer letter in step 6 once it is available for our verification. Please patiently wait for our updates through email.

## STEP 6

### Firm Admissions Offer Submission

Firm Offer Letter Checked

Your uploaded firm offer letter had been reviewed. You may patiently wait for the collection of your student visa once the HK ImmD has approved your student visa application (status shown in step5 if applicable).

## STEP 7

### Visa Permit

Visa Permit Released

The e-Visa package has been emailed to you. Please read carefully all details and follow the instructions for entry to HK for study.

[Download Visa Permit](#)

## STEP 8

### Enrollment Details

Pending Enrollment Details

Submit your student information and visa permit details after you have successfully completed the master registration to enroll in HKU.

[Submit Enrollment Details](#)

Should the download link become invalid in a few months, you can download the visa permit and NOL here in PDF format.

STEP 5  
**Processing by Immigration Department**  
✓ ImmD Approved

Your visa application has been successfully approved by the Hong Kong Immigration Department (ImmD). Your visa permit will be scheduled for collection when your offer is Firm/Confirmed. If you are holding a conditional offer, you may also upload your FIRM offer letter in step 6 once it is available for our verification. Please patiently wait for our updates through email.

STEP 6  
**Firm Admissions Offer Submission**  
✓ Firm Offer Letter Checked

Your uploaded firm offer letter had been reviewed. You may patiently wait for the collection of your student visa once the HK ImmD has approved your student visa application (status shown in step5 if applicable).

STEP 7  
**Visa Permit**  
✓ Visa Permit Released

The e-Visa package has been emailed to you. Please read carefully all details and follow the instructions for entry to HK for study.

**Download Visa Permit**

STEP 8  
**Enrollment Details**  
⌚ Pending Enrollment Details

Submit your student information and visa permit details after you have successfully completed the master registration to enroll in HKU.

**Submit Enrollment Details**

Home / Application R25MU00021 / Enrollment Details

## Enrollment Details

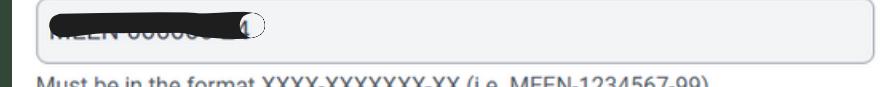
Programme of Study  
Faculty of Architecture - Bachelor of Arts and Sciences in Design+ 

University Student No.\*   
Must be 7 digits (i.e. 1234567) or 10 digits (i.e. 1234567890)

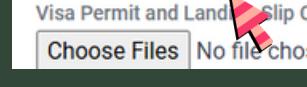
University Email \*   
Must be an @hku.hk or @connect.hku.hk email address

Intended/Actual Study End Date \*   
dd/mm/yyyy   
Please fill out this field.

**Visa Permit**

ImmD Ref No.   
MEEN-000000-00  
Must be in the format XXXX-XXXXXX-XX (i.e. MEEN-1234567-99)

Visa Expiry Date \*   
dd/mm/yyyy   
Please read [here](#) for more information

Visa Permit and Land Permit Slip Copy \*   
Choose Files 

After entering Hong Kong using your student visa,  
please submit your enrollment details in the visa  
application system and your HKU portal  
accordingly.

10



THE UNIVERSITY OF HONG KONG