



THE UNIVERSITY OF HONG KONG



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Admissions Office  
The University of Hong Kong



# HKU VISA APPLICATION BRIEFING SESSION

21 May 2024 (Overseas)

**ENGLISH SESSION**  
**STARTS AT**  
**20:00 (HKT)**



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# VISA APP BRIEFING SESSION (ENGLISH, OVERSEAS)

## A. IMPORTANT NOTS

## B. APPLICATION PROCEDURES FOR OVERSEAS STUDENTS

1. Accept HKU Admissions Offer (Conditional or Firm)
2. Prepare Required Documents
3. Upload Documents and Pay Visa Application Fee
4. Next – Send Hardcopies to HKU & Wait Patiently for HKSAR ImmD E-visa
5. Important Notes – Documents

## C. FREQUENTLY ASKED QUESTIONS



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# A. IMPORTANT NOTES

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## A. Important Notes

# NOTE 1



All students without the right of abode/right to land in the Hong Kong Special Administrative Region (HKSAR) **MUST** apply for an HKSAR student visa for the purpose of education.



Students who use travel visa or travel endorsement to participate in any classes, tutorials and other academic-related activities will be regarded as illegal.



It is the responsibility of individual students to make appropriate visa arrangements before they come to Hong Kong.



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## A. Important Notes

# NOTE 2

### Processing Time

It will take **6-8 weeks** (10-12 weeks during summer peak season) upon receipt of a complete set of application documents.

### Application Fee

- The Entry for Study visa application fee is **HK\$990**
- Our visa application system does NOT accept DEBIT CARD payment. Please pay with a CREDIT CARD (VISA, MASTER, UNIONPAY etc.)



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# VISA APP BRIEFING SESSION (ENGLISH, OVERSEAS)

## A. IMPORTANT NOTS

## B. APPLICATION PROCEDURES FOR OVERSEAS STUDENTS

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## C. FREQUENTSLY ASKED QUESTIONS



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## B. APPLICATION PROCEDURES FOR OVERSEAS STUDENTS

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## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

# 1. ACCEPT CONDITIONAL/ FIRM OFFER



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You can apply for Student Visa with a conditional or firm offer.

However, you will need your firm offer and confirm it to get your actual visa.

### Firm Offer

Dear Mr. Zhang,

#### OFFER OF ADMISSION

We are most pleased to offer you admission to the taught postgraduate curriculum of the University commencing in September 2024, with details as set out below:

Study curriculum: Master of Science in Engineering in Electrical and Electronic Engineering (Power Engineering Stream)  
Mode of study: Full-time  
Curriculum duration: 1 academic year  
Category: Non-local student  
Composition fee of curriculum\*: HK\$281,000\* (provisional) for 72 credit-units

**This is a firm offer of admission.** Please note that once you accept the offer, you are liable to pay the composition fee and the caution money of HK\$350. Fees once paid are not refundable.

### Conditional Offer

Dear SIYAN,

On behalf of the University of Hong Kong, we are most pleased to offer you admission to the University in the 2023-24 academic year which will commence on September 1, with details as set out below:

Study Programme: 6781 - Bachelor of Business Administration in Account Data Analytics/ Bachelor of Business Administration in Accounting and Finance  
Programme Duration: 4 years  
Year of Entry: Year 1  
Mode of Study: Full-time  
Category: Non-local student  
Composition Fee: HK\$182,000 per annum

**This is a conditional offer of admission** subject to your obtaining of the following on or before August 17, 2023:

(i) 3A\*1B or 2A\*2A or better in four GCE/International Advanced Level subjects<sup>^</sup>, including A or better in Mathematics or Further Mathematics

<sup>^</sup>All language subjects, Critical Thinking, General Studies, Global Perspectives and Research, Knowledge and Enquiry, Project Work, Thinking Skills, and Extended Project Qualification are excluded.

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS(1)



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1. A completed ID995A form
2. A copy of your complete set of the admission offer letter
3. A copy of your Passport
4. A copy of your CV / resume
5. Copy of financial proof
6. A signed form of the nomination of the guardian with a copy of the parent's passport (under age 18 applicants)

➤ For documents that are **NOT** in Chinese or English, a **CERTIFIED** translation in Chinese OR English is required

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

# 2. PREPARE REQUIRED DOCUMENTS(2)



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### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - [Sample Form](#)

2. a photocopy of your complete set of offer of admission

*Either a conditional offer or a confirmed offer of admission is acceptable; conditional offer holders will be asked to submit a confirmed offer of admission when it is available*

3. a photocopy of your passport

4. a photocopy of your CV or resume

5. a financial supporting letter with handwritten signature from your sponsor - [Sample Form](#)

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

❖ For any documents that are **not in Chinese or English**, a **CERTIFIED** translation in Chinese **OR** English is required

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.1)



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#### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - [Sample Form](#)

#### 1. Hong Kong SAR Immigration Department Application Form for Entry for Study in Hong Kong (ID 995A)

- Print Page 1-4 with A4 paper (one-side printing is preferred)
- Make sure the barcode is clearly displayed at the bottom of each page.
- Sign each page in the bottom right corner as needed.
- Attach a recent passport photo with a plain background.

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.2)



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#### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - [Sample Form](#)

2. a photocopy of your complete set of offer of admission

*Either a conditional offer or a confirmed offer of admission is acceptable; conditional offer holders will be asked to submit a confirmed offer of admission when it is available*

3. a photocopy of your passport

4. a photocopy of your CV or resume

5. a financial supporting letter with handwritten signature from your sponsor - [Sample Form](#)

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

### 2. Complete set of Offer of Admission

- **EITHER** a conditional offer **OR** a confirmed offer of admission is acceptable
- Conditional offer holders will be asked to submit a confirmed offer of admission when it is available

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.3)



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#### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - [Sample Form](#)

2. a photocopy of your complete set of offer of admission

*Either a conditional offer or a confirmed offer of admission is acceptable; conditional offer holders be asked to submit a confirmed offer of admission when it is available*

3. a photocopy of your passport

4. a photocopy of your CV or resume

5. a financial supporting letter with handwritten signature from your sponsor - [Sample Form](#)

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

### 3. Photocopy of Passport

- Make sure your passport validity period can **cover the whole study duration** & with validity for **at least six months** beyond your study duration.
- If not, the approved duration will then be shorter than your normal study duration.



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## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.4)

#### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - [Sample Form](#)

2. a photocopy of your complete set of offer of admission

*Either a conditional offer or a confirmed offer of admission is acceptable; conditional offer holders will be asked to submit a confirmed offer of admission when it is available*

3. a photocopy of your passport

4. a photocopy of your CV or resume

5. a financial supporting letter with handwritten signature from your sponsor - [Sample Form](#)

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

#### 4. CV/Resume

You may provide the information such as Personal Particulars, Academic Profile and Achievements, etc) clearly shown on a page



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## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.5)

#### Supporting Documents

1. a completed ID 995A form - [Download Form](#)
2. a photocopy of your complete set of offer of admission  
*Either a conditional offer or a confirmed offer of admission. If you have a conditional offer, you will be asked to submit a confirmed offer of admission.*
3. a photocopy of your passport
4. a photocopy of your CV or resume
5. a financial supporting letter with handwritten signature of financial sponsor
6. a photocopy of your financial sponsor's passport

#### Suggested amount (for reference only):

- HK\$100,000-\$150,000 for one full-year study
- Foreign currency equivalent to the amount mentioned above is acceptable.
- HK ImmD will do the final assessment.

#### 5. If you will be sponsoring yourself:

Please upload:

Documents/statements showing that you have adequate means to finance your studies in Hong Kong (e.g. bank statement(s) within 3 months, award letters of financial aid or scholarship, etc.)

5. documents/statements showing that you have adequate means to finance your studies in Hong Kong (e.g. bank statement(s) within 3 months, award letters of financial aid or scholarship, etc.)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)



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## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.5,6,7)



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#### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - Sample Form

2. a photocopy of your complete set of offer of admission

*Either a conditional offer or a confirmed offer of admission. If you have a conditional offer, you will be asked to submit a confirmed offer of admission.*

3. a photocopy of your passport

4. a photocopy of your CV or resume

#### Suggested amount (for reference only):

- HK\$100,000-\$150,000 for one full-year study
- Foreign currency equivalent to the amount mentioned above is acceptable.
- HK ImmD will do the final assessment.

5. a financial supporting letter with handwritten signature from your sponsor - [Sample Form](#)

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

#### 5,6,7. If you have a financial sponsor:

Please upload

1. a financial supporting letter with handwritten signature from your sponsor
2. a photocopy of your financial sponsor's passport
3. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# REQUIRED DOCUMENTS (NO.8,9)



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#### Supporting Documents

1. a completed ID 995A form - [Download Form](#) - [Sample Form](#)

2. a photocopy of your complete set of offer of admission

*Either a conditional offer or a confirmed offer of admission is acceptable; conditional offer holders will be asked to submit a confirmed offer of admission when it is available*

3. a photocopy of your passport

4. a photocopy of your CV or resume

5. a financial supporting letter with handwritten signature from your sponsor - [Sample Form](#)

6. a photocopy of your financial sponsor's passport

7. a photocopy of financial sponsor's bank statement(s) within 3 months and/or income proof(s)

8. Letter of Guardian Nomination

9. Copy of your birth certificate (with official translation in English or Chinese if applicable)

8, 9. If you are below 18 at the commencement of your study programme in HKU:

Please upload

1. a guardian nomination letter with handwritten signature
2. a copy of your birth certificate (with official translation in English or Chinese if applicable)

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

### 2. PREPARE REQUIRED DOCUMENTS

# ADDITIONAL DOCUMENTS



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Macao Students	Taiwan Students
1. A copy of your Macao identity card	1. A copy of your Taiwan identity card
2. A copy of your Visit Permit for the Residents of Macao SAR to Hong Kong SAR (澳門居民往來香港特別行政區旅遊證)	2. A copy of your household registration in Taiwan (台灣戶籍謄本)
	3. Copies of your academic proofs (e.g. certificates, testimonials, official transcripts, etc.) (學歷證明或在學證明複印本)
	4. A signed personal statement on reasons for studying at The University of Hong Kong and plans after completion of studies

B. APPLICATION PROCEDURES  
(OVERSEAS STUDENTS)

3. UPLOAD  
DOCUMENTS AND  
PAY VISA  
APPLICATION FEE



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Visa Application fee: **HKD 990**

- If you apply via the local Chinese Embassy: **HKD 350** (applicants need to bear additional administration fees charged)
- If you decide to apply via the local Chinese embassy, you will need to handle the visa application on your own. HKU AO will provide a supporting letter to facilitate such the application

Please pay with **CREDIT CARD** (VISA, MASTER, UNIONPAY etc.) Debit card is NOT accepted.

**B. APPLICATION PROCEDURES  
(OVERSEAS STUDENTS)**

**3. UPLOAD  
DOCUMENTS AND  
PAY VISA  
APPLICATION FEE**



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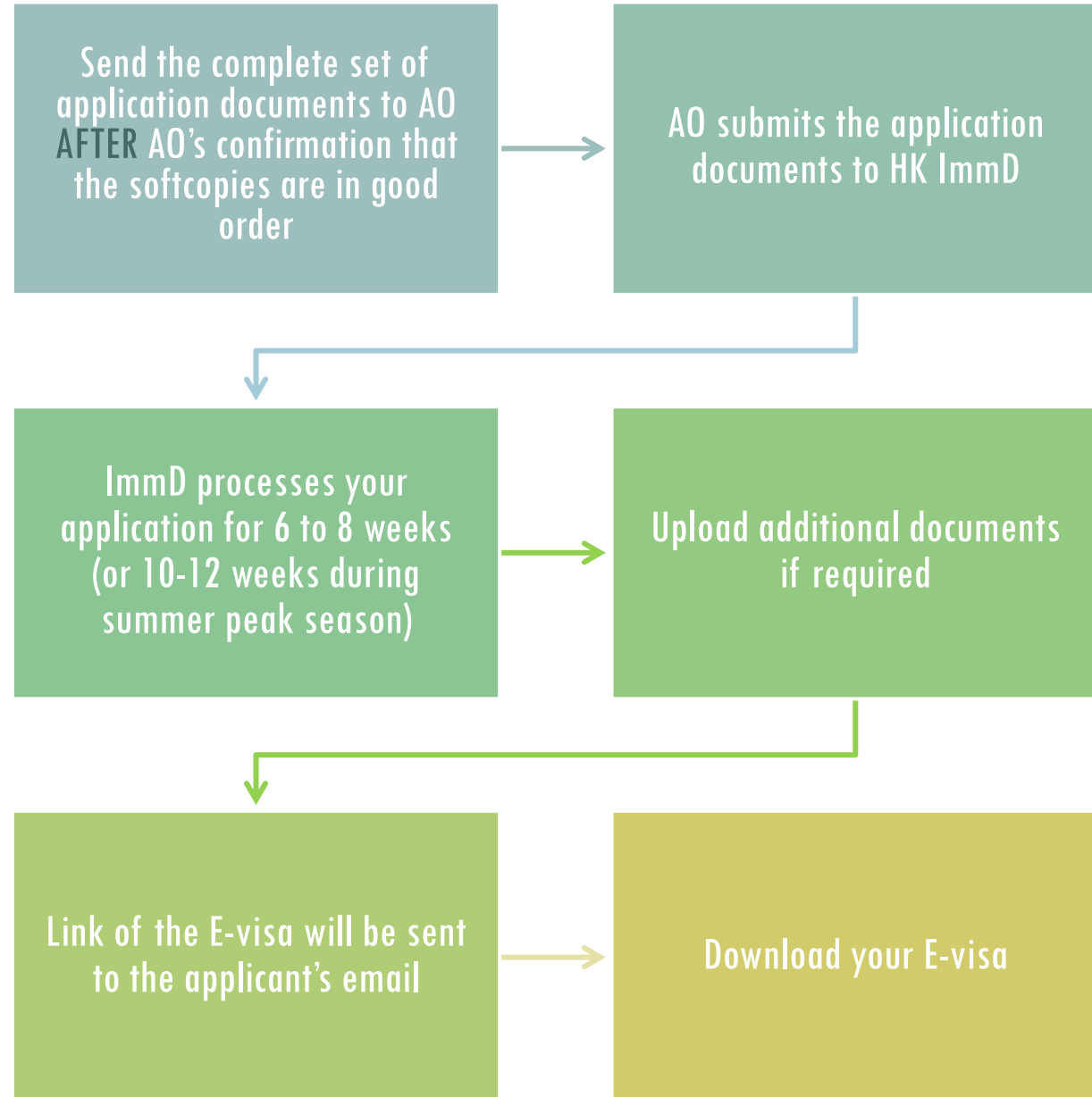
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Please note that student visa application via local Chinese Embassy is NOT applicable for:

- Students pursuing part-time programmes
- Students pursuing elective or short-term programmes
- Student holding a conditional offer
- Students from the mainland, Taiwan, Afghanistan, Cuba, Laos, Korea (Democratic People's Republic of), Nepal and Vietnam

## B. APPLICATION PROCEDURES (OVERSEAS STUDENTS)

# 4. NEXT STEPS

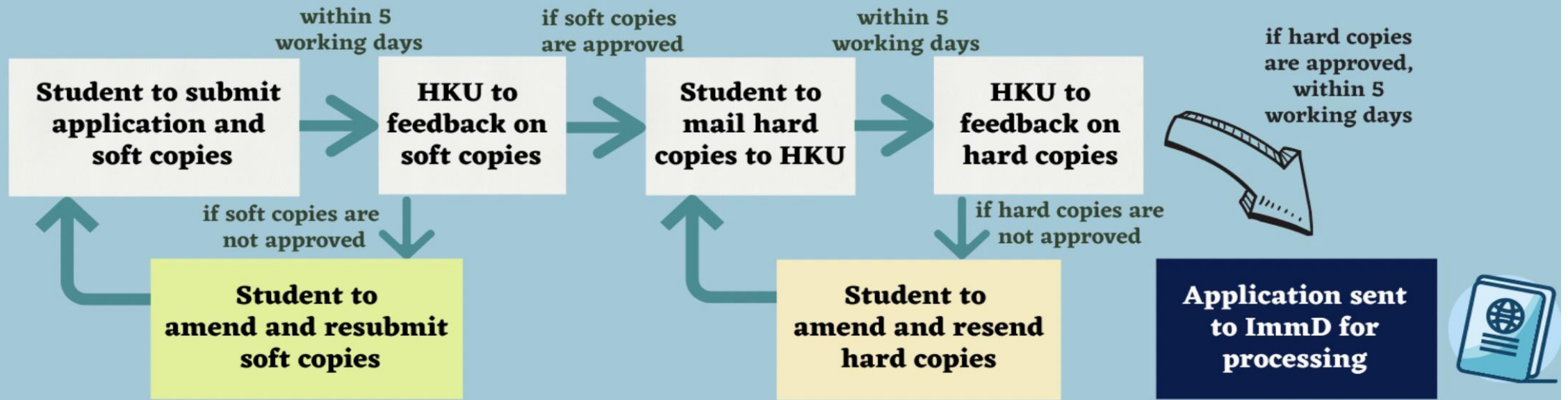


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## Application Process & Timeline for Student Visa



**\*1** The Immigration Department (ImmD) is the official authority in evaluating visa application. The processing time may be longer if additional information is requested by ImmD. There is no expedited service offered by the ImmD.



**\*2** The visa label will be collected only  
1) within 3 months prior to your programme's start date  
2) if the firm offer of admissions is uploaded to the visa application system



**6 to 8 weeks  
under normal  
circumstances**



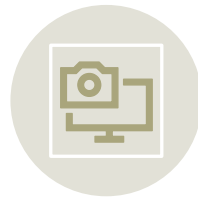
## 5. IMPORTANT NOTES



Start your visa application **ASAP** once you received conditional/firm offer



For students with International Qualifications, submit the copy of signed firm offer letter **ASAP**



For copy of offer letter, screenshots are allowed



For students with multiple offers, choose your most desired major in visa application



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## C. FREQUENTLY ASKED QUESTIONS

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# QUESTION 1

**Q: When do I submit the application hard copies to Admission Office?**

A: Please submit your online visa application via our system and the AO will cross check your uploaded documents with 5 working days.

**AFTER** your softcopies are checked, we will send you an email with our postal address to ask you to post the hard copies to HKU Admissions Office.



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# QUESTION 2

**Q: If I have 2 conditional offers from 2 different universities in HK, how can I apply for a student visa?**

A: You have the option to apply for a student visa at different universities in Hong Kong. However, the Hong Kong Immigration Department requires you to **declare the specific programme** you intend to pursue before approving the visa.



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# QUESTION 3

**Q: If I wish to nominate HKU as my guardian, whose signature should I put on the “Guardian Nomination Form”?**

**A:** Please ask your parent/guardian to sign the nomination form and tick the option of “HKU Representative”. The AO will complete the "HKU representative/guardian" section after your submission.



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# QUESTION 4

**Q: I am still 17 years old but will turn 18 years old at the study commencement, do I need a guardian if I submit the application now?**

**A:** Normally, you are not required to submit a guardian nomination letter if you will be 18 years old or above when you commence your studies.

*\*However, the AO/HK ImmD may request you to submit the guardian form and birth certificate for reference.*



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# QUESTION 5

**Q: I am renewing my passport during the visa application process, is it fine?**

A: HK ImmD will approve your visa based on the passport validity you submit for the visa application.

If your passport validity period cannot cover the whole study duration, the approved duration will then be shorter than your normal study duration.

You need to bring both your old and new passports, together with the e-Visa, when entering HK. After you entered HK, you will have to apply for a visa extension about 6 weeks before your visa expiry.



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# QUESTION 6

**Q: How much deposit should I have in my bank account?  
Do you accept foreign currency?**

A: Suggested amount: HK\$100,000-\$150,000 for one full-year study (for reference only)

Foreign currency equivalent to the amount mentioned above is acceptable.

HK ImmD will do the final assessment.



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# QUESTION 7

**Q: Can I receive my visa before meeting the offer conditions?**

A: No. You are required to upload your “Firm Offer” Letter onto the system (as proof of your eligibility to register at HKU). Otherwise, Admissions Office will not send the visa/entry permit to you.



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# QUESTION 8

**Q: If I am not able to fulfil the conditions of offers from HKU, can I change the visa application to another university?**

A: No. Please submit another visa application with other universities, and please note that your visa application fee is non-refundable whether your visa application in HKU is successful or not.



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# QUESTION 9

**Q: Can I enter Hong Kong to wait for a visa permit?**

A: We do not suggest you come to Hong Kong first. You will be given a visitor permit and HK ImmD will ask you to leave and enter Hong Kong again to activate your student visa.



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# QUESTION 10

**Q: Can I study at HKU with a dependent visa/IANG visa/Top Talent Pass Scheme?**

A: Yes. But please pay attention to your visa expiry and apply for a visa extension directly at HK ImmD within 6 weeks before such expiry date.

A: If you wish to switch to the student visa, you may submit your application 10-12 weeks before the expiry date.



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# QUESTION 11

**Q: Do I need to provide bank statements of my parents if I will support myself on daily expenses and tuition fee during my study in Hong Kong?**

**A: No. Please provide your latest (within 3 months) bank statement/financial aid/scholarship) with the suggested amount in your account.**



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# QUESTION 12

**Q: How can I receive the visa?**

A: The HK ImmD has replaced the sticker-style labels for entry visa / permit with an electronic version of “Notification Slip for Entry Visa / Permit” (“**e-Visa**”). We will send you an email regarding the details of downloading your e-Visa in due course.



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# QUESTION 13

**Q: When will I get the e-Visa?**

A: Your visa permit will be collected from HK ImmD and release to you in 5 working days after approval. You will receive the link for downloading the e-Visa via e-mail.

*! However, we will not collect your student visa too early to ensure that it covers your entire study period.*

*For those who would admit in the new academic year (programme starts in Aug/Sep 2024), your visa permit will be collected from HK ImmD **from June/July 2024 onwards.***



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# USEFUL LINKS



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Visa Application System:

<https://studentvisaoverseas.hku.hk/> (For Overseas Students)

<https://studentvisa-mainland.hku.hk/> (For Mainland Students)

HKU Visa Website: <https://www.studentvisa.hku.hk>

HKU and You Website: <https://www.hkunyou.hku.hk>

Enquiry: <https://www.studentvisa.hku.hk/contact-us>



HKU Visa Website



Contact Us



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LOOK FORWARD TO MEETING YOU  
ON CAMPUS!